

How to apply to be included in the SPANISH REGISTER OF TOXICOLOGISTS
Managed by the Registration Committee of the Spanish Association of Toxicology
 (Recognized by EUROTOX* for inclusion in the European Register of Toxicologists)

(*) [Federation of European Toxicologists and European Societies of Toxicology](#)

Below you will find the application form which can be completed and edited using a word processor. The form is available on the AETOX: <http://aetox.es/> website and can be completed electronically via the Internet (It is available in several different formats).

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IN ORDER TO COMPLETE THIS FORM

The conditions and procedures are set out in the draft document or the **Regulations of the Register of Toxicologists** which has been approved by the Spanish Association of Toxicology and Recognized by EUROTOX. You do not have to be a Spanish citizen in order to be included in the Register, nor is it necessary to be a member of AETOX or EUROTOX, nor any specific organization. Basically you need to accredit you have the appropriate training and have been actively working in Toxicology for at least the last five years. In order to apply for inclusion in the Register you must send the following documents to the Chair of the Spanish Registration Committee of Toxicologists:

- 1) **Application form** in order to be included in the Spanish Register of Toxicologists
- 2) **Reference letters from three well-recognized toxicologists** working in the field of Toxicology
- 3) **Curriculum Vitae** using the attached format which contains the following sections:
 - General basic information, workplace, position, etc.
 - Degrees, courses, teacher training received
 - Posts and positions held during the applicant's professional career and current professional or scientific profile
 - Results of professional and scientific activity in Toxicology:
 - Professional reports (forensic reports, reports resulting from professional consulting activities, evaluation of toxicity and risk assessment, etc.)
 - Accredited clinical activity in the treatment or prevention of intoxications
 - Accredited activity as a faculty member, a toxicology technician or in risk prevention in the workplace (due to expose to chemical agents) in a private or public institution.
 - Results of research in toxicology such as scientific publications
 - Results of research relevant to toxicology such as reports, monographs, patents, etc.
 - Presentations at congresses, conferences, courses given, etc., related to Toxicology
 - Membership of scientific societies
 - Membership or participation in expert committees on topics related to Toxicology, assessment or prevention of toxic risks.
- 4) **CV supporting documents.** These need not be exhaustive. For example, it is not necessary to present certificates accrediting all the activities or reports. A detailed or generic list of these on the CV will suffice, along with some documentation from the institution which can endorse the veracity of the information. If the Commission requires a document for evaluation purposes, the interested party will be will contacted.
- 5) **Copy of receipt of payment** to the Spanish Association of Toxicology (Register of Toxicologists) for the stipulated registration fee, **which can be found on the AETOX website (Register of Toxicologists / Fees section), the main purpose of which are** to pay the management costs for inclusion on the Spanish List of Toxicologists and the EUROTOX list.

The documentation (application form, curriculum vitae, accreditations, three reference letters and receipt of payment should be sent by email either as pdfs or word documents to the Chair of the Committee:

María José Ruiz, Pharm. PhD
Facultad de Farmacia
Av. Vicent Andrés Estellés s/n
46100 Burjassot, Valencia, España. m.jose.ruiz@uv.es

Form # 1

APPLICATION FOR INCLUSION IN THE SPANISH REGISTER OF TOXICOLOGISTS

I hereby request that my scientific career be evaluated in order to be admitted to the Spanish Register of Toxicologists managed by the Registration Commission of Toxicology created by the Spanish Association of Toxicologists, according to the procedure approved by AETOX

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To this means I attach the following documents:

- 1. Copy of the application form
- 2. Three reference letters from well-recognized toxicologists
- 3. Curriculum Vitae
- 4. CV supporting documentation
- 5. Bank transfer receipt for the amount of the Evaluation Fee

I undertake to provide the Commission with any additional documentation that may be required within a period of 20 days. I understand that all the information given, and the results of the evaluation, will be confidential and I will be informed of the result by mail which will be sent to the address indicated on this form.

At the same time, and in agreement with Organic Law 15/1999 concerning the Protection of Personal Data, I declare that I agree to my name, specialty and city of residence being included on any list that the Registration Committee may publish.

Date:

Signature:

Form # 2

WELL-RECOGNISED TOXICOLOGISTS WHO ENDORSE THE APPLICATION.

(Signed letters endorsing the application must be attached. See model example below. Indicate name and surname(s) and workplace)

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MODEL OF A REFERENCE LETTER FROM A WELL-RECOGNISED TOXICOLOGIST ENDORSING THE CANDIDATE'S WORK IN THE FIELD OF TOXICOLOGY.

(This model can be used or any other similar format if preferred)

CANDIDATE:

I have followed the candidate's professional / scientific career for the past _____ years, and I am in a position to guarantee that over the last five years the candidate has been actively involved in Toxicology; hence he/she meets the requirements to be registered in the Spanish Toxicology Register.

Moreover, I can confirm that the information given in the candidate's CV is true.

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| I have known the candidate since: |
| Context or relationship with the candidate: |
| Noteworthy considerations concerning the candidate: |

Place and date:

Signature:

First name and surname(s) of signatory:

Institution /workplace / company name of signatory:

Main activity of signatory:

Form # 3.1

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| SUMMARY OF MAIN TOXICOLOGICAL ACTIVITY. (More detail can be added later) | |
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Signature:

Form # 3.2

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| TYPE OF DATA CONSIDERED MOST APPROPRIATE AND WHICH SHOULD BE TAKEN INTO CONSIDERATION WHEN EVALUATING YOUR CAREER IN TOXICOLOGY. You can mark some of the examples given and /or add those you consider appropriate. INDICATE A MAXIMUM OF 3 with "X" or with a number to indicate the order of priority. | |
| <input type="checkbox"/> | Global aspects |
| <input type="checkbox"/> | Professional activity carried out in the business sphere |
| <input type="checkbox"/> | Forensic reports |
| <input type="checkbox"/> | Reports resulting from professional consulting activity, evaluation of toxicity and risk assessment |
| <input type="checkbox"/> | Accredited clinical activity over the years in the treatment or prevention of intoxications |
| <input type="checkbox"/> | Accredited activity as a faculty member, technician in toxicology or in toxic risk prevention in public or private institutions |
| <input type="checkbox"/> | Results of research related to toxicology in scientific publications |
| <input type="checkbox"/> | Results of research related to toxicology in reports, monographs, patents, etc. |
| <input type="checkbox"/> | |
| <input type="checkbox"/> | |
| <input type="checkbox"/> | |

Form # 3.3

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| REGISTER WITH/WITHOUT SUB-SPECIALITY. I prefer my name to be on the Register of Toxicologists List | |
| <input type="checkbox"/> | WITHOUT SPECIFYING A FIELD OF ACTIVITY |
| <input type="checkbox"/> | SPECIFYING 1-2 FIELDS OF ACTIVITY OR SUB-SPECIALITY: |
| (If possible use the fields described in column 1 of the "Fields of Activity" Table) | |
| Field 1: | <input type="text"/> |
| Field 2: | <input type="text"/> |

Form # 3.4

CURRICULUM VITAE
TO APPLY FOR INCLUSION IN THE REGISTER OF TOXICOLOGISTS
 (USE AS MUCH SPACE OR AS MANY PAGES AS NECESSARY IN EACH SECTION)

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| BASIC INFORMATION ABOUT APPLICANT | |
| SURNAME(S): | |
| Name: | |
| ID or passport number: | |

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| WORKPLACE | |
| Institution / Company | |
| Position / Category: | |
| Centre /Department /Unit /Service: | |
| Postal address: | |
| Post code –City: | |
| Province /Region / Country: | |

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| CONTACT INFORMATION | |
| Address for correspondence: (If different from work address) | |
| Telephone 1 /Telephone 2: | |
| FAX: | |
| Email address: | |
| Other useful data: | |

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| Degrees and university courses |
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POSTGRADUATE TRAINING. Doctorate, regulated university courses. Postgraduate training or specialized training received. Including stays in research centers and any other postgraduate, adaption or recycling training, etc.

Empty box for postgraduate training details.

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Posts and positions held in your professional life

Empty box for professional positions.

RESULTS OF PROFESSIONAL AND SCIENTIFIC CAREER IN TOXICOLOGY:

(USE AS MUCH SPACE OR AS MANY PAGES AS NECESSARY FOR EACH SECTION AND LEAVE THE ONES IN WHICH NO ACTIVITY TOOK PLACE BLANK)

Specify the number of years of professional involvement in Toxicology (exclusively), in compiling forensic reports, reports resulting from professional consultancy work, evaluation of toxicity and risk assessment carried out for companies, the administration and other public and private institutions, etc.

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Years of accredited activity as a staff member, faculty member or technician in Toxicology in public or private institutions. Including work related to clinical activity, toxic risk prevention, treatment or prevention of intoxications, toxic risk assessment, evaluation and classification of toxicity, toxicological information, and other professional activities other than research or teaching

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Toxicology research projects carried out with external funding in competitive calls

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Contracts and research agreements financed by any public or private body

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Publications on toxicological topics in scientific journals without revisers (Type 1 publication). Full citation. Excluding those in newspapers, bulletins, publications of general interest, etc.

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Signature:

Publications on Toxicology carried out in scientific journals with evaluators and collected in international bibliographic indexes (impact). Including Toxicology Journals. Full bibliographic citation (Type 2 publications)

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Authoring of Toxicology chapters in books (Full bibliographic citation)

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Author, coordinator or editor of Toxicology books (Full bibliographic citation)

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Presentations and panel discussion or workshops on Toxicology presented in congresses or as guest speaker of the organization

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Signature:

Conferences given related to toxicology

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Presentations given at congresses and published in journals with an ISSN

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Courses on Toxicology given entirely by the applicant. Indicate the name of the course, the place, hours and years of teaching (beginning and end)

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Patents related to toxicology

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Speaker on pre and postgraduate training courses related to Toxicology. Indicate titles of courses, speech, place and years.

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Prizes and grants received related to Toxicology

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Membership of Toxicological Scientific Societies. Indicate if you have carried out any specific role or held a particular position in any of them

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Membership or participation in national or international committees of experts on subjects related to Toxicology, evaluation or prevention of toxic risks.

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State exams passed in areas of Toxicology

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OTHER INFORMATION YOU MAY WISH TO GIVE THAT COULD BE USEFUL WHEN EVALUATING YOUR TRAINING/ EDUCATION (NON REGULATED COURSES, EXPERIENCE OR PROFESSIONAL ACTIVITY, ETC), OR YOUR PROFESSIONAL / SCIENTIFIC CAREER IN TOXICOLOGY:

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Date

Signature

Send to: [María José Ruiz, Pharm. PhD](mailto:m.jose.ruiz@uv.es)
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